

AGENDA

Meeting: Overview and Scrutiny Management Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Monday 5 February 2018
Time: 9.30 am

Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Ian Blair-Pilling	Cllr Jon Hubbard
Cllr Christine Crisp	Cllr Simon Jacobs
Cllr Matthew Dean	Cllr Gordon King
Cllr Stewart Dobson	Cllr Jacqui Lay
Cllr Howard Greenman	Cllr Andy Phillips
Cllr David Halik	Cllr John Walsh
Cllr Alan Hill (Vice-Chairman)	Cllr Graham Wright (Chairman)
Cllr Ruth Hopkinson	

Substitutes:

Cllr Clare Cape	Cllr Gavin Grant
Cllr Ernie Clark	Cllr George Jeans
Cllr Anna Cuthbert	Cllr David Jenkins
Cllr Brian Dalton	Cllr Pip Ridout
Cllr Christopher Devine	Cllr Ricky Rogers
Cllr Peter Fuller	Cllr Roy While

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

PART I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 14*)

To approve and sign the minutes of the meeting held on 28 November 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 30 January 2018 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 1 February 2018. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Procedure of Meeting**

The Management Committee is asked to scrutinise the budget papers in accordance with previously agreed procedure and in the

context of:

- The briefing to all councillors on the budget setting process which will take place on 30 January
- Any initial views from public consultation events
- Remarks from the Leader of the Council, Cabinet Member for Finance, Director of Finance and any input from the Corporate Directors or other Cabinet Members
- The meeting of the Financial Planning Task Group from 1 February (written report to follow)
- The views of the Chairman and Vice-Chairman of the Select Committees

The Financial Planning Task Group will have gained knowledge throughout the year whilst undertaking budget monitoring on the issues that have caused pressures, the underlying reasons and mitigating actions. They will have taken a view on the robustness of the responses including variations made and on the overall effectiveness of budget management. It is important that this knowledge from the current year and how these matters will be addressed for 2018/19 are included in today's debate.

Likewise, the Select Committees, through the reviews they have undertaken in terms of policy development and service variation during the year, will have been aware of the financial implications (and commitments given or efficiencies expected) of each. The committees will have had ongoing dialogue with their respective cabinet members, portfolio holders and senior managers regarding implementation so it is important that an opportunity is given to the Chairman and Vice-Chairman of the Select Committees to comment on whether these commitments and efficiencies have been reflected in the budget proposals.

Having heard from those with a direct responsibility and interest, the Chairman will open out the debate to the Management Committee members to make enquiries of the Executive representatives based on the Financial Plan Update report (see next item) and what has been said. As in previous years, the Committee is asked to focus on the main strategic and policy issues and not those that sit at an operational officer level.

The Chairman will look to gain consensus to the key points made as the meeting moves through the debate. These key points will be listed in the minutes and form a report to Cabinet on 6 February and Council on 20 February.

An additional meeting of the Committee to scrutinise any opposition group or other amendments to the budget before Council has also been arranged for 8 February.

7 **Wiltshire Council's Financial Plan Update 2018/19**

A report from the Corporate Directors and Director of Finance on the Council's Financial Plan Update for 2018/19 has been circulated to all councillors.

It can be accessed at the [following link](#).

8 **Commercial Policy** (*Pages 15 - 46*)

To consider the draft Commercial Policy. A report from the Financial Planning Task Group will follow.

9 **Date of Next Meeting**

To confirm the date of the next meeting as 9 February 2018, to scrutinise any amendments to the proposed budget from opposition groups or other councillors.

10 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.